



Windham Garden Club

P.O. Box 881

Windham, NH 03087

DATE: January 25, 2024

TO: Windham non-profit organizations or non-commercial individuals

FROM: Windham Garden Club Baker Grant Committee

RE: **Arthur Baker Community Investment Fund Grant Application**

The Windham Garden Club is accepting applications for the 2024 Arthur Baker Community Investment Fund Grant. Proposals should relate to beautification, conservation, preservation, or education of horticulture in the Town of Windham.

To be considered, applicants must be non-profit Windham organizations or non-commercial individuals. Previous winners include Windham Rail Trail Alliance, Windham Historic Commission, Windham Co-op Kindergarten, Girl Scout and Boy Scout troops, and Boy Scout Eagle and Girl Scout Gold Award Projects.

The attached Grant Application details the requirements. Application and all required supporting materials must be submitted to the Windham Garden Club by April 26, 2024 to be considered.

The committee will announce the award recipients no later than June 1, 2024.

An electronic copy of the application can be found at <https://windhamgardenclubplantsale.org/windham-garden-club-baker-grant/>

If you have any questions, please email bakergrant@windhamgardenclub.com

Thank you,

Cheri A Maw

Chairperson, Windham Garden Club Grants and Scholarship Committee

**Windham Garden Club
Arthur Baker Community Investment Fund
Grant Application**

Name of Applicant/Organization _____

Contact Person _____

Title _____

Phone Number _____ Email Address _____

Proposal Title _____

Proposal Requirements: Application must include a brief description of your project, its purpose and scope as it relates to beautification, conservation, preservation, or education of horticulture in the community. Include plans for implementation, timeline for execution, detailed proposed budget, diagrams and photographs as applicable.

Funds requested from the Windham Garden Club \$ _____ (Typical grants will be \$250 to \$1,000 per project.)

If materials are to be purchased, please attach a list with projected cost.

Other sources of funds for this project: _____

Total cost of project: _____

Grant requests are due by April 26th, 2024.

If the request is granted, a status report will be due to the Baker Grant Committee by September 30, 2024. Upon project completion, awardee will present to club membership during a regularly scheduled monthly meeting.

Are you a 501 (c) 3 organization Yes ____ No ____

Signature of an officer of the organization _____

Print Name & Title _____ Date: _____

Send completed application to: **Windham Garden Club
Arthur Baker Community Investment Grant Applications
P.O. Box 881
Windham, NH 03087**

For questions, please send email to bakergrant@windhamgardenclub.com

INCOMPLETE APPLICATIONS WILL BE DISQUALIFIED– PLEASE USE ATTACHED APPLICATION CHECKLIST



Windham Garden Club
P.O. Box 881
Windham, NH 03087

2024 GRANT APPLICATION CHECK LIST

Please complete this checklist and attached to your application when submitting

Applicant Name:

Applicant Affiliation (i.e. Scouts, non-profit organization):

Please check that you have included the following in your application:

_____ A brief description of your project, its purpose and scope as it relates to beautification, conservation, preservation, or education of horticulture in the community. Identify any risks and benefits associated with this project.

_____ Detailed project implementation plan including timeline for execution and resources required for successful completion.

_____ Describe the sustainability plan for your project, how it will be maintained in the future (watering, weeding, fertilizing, etc.)

_____ Detailed proposed budget including itemized list of materials with costs

_____ Amount of funds being requested from Windham Garden Club

_____ Identification of other sources of financial support for this project

_____ Diagrams, drawings, landscape plans and photographs as applicable

_____ Documentation to support your project has been approved by Town and/or your organization as applicable

PLEASE NOTE: Incomplete submissions will not be considered for grant award